

# **HILLSIDE ARTS ACADEMY**

## **Fall 2010 Semester**

### **ACADEMY DANCE POLICIES**

#### **PAYMENT OF FEES:**

To register for the Hillside Arts Academy Dance classes, please complete the Registration form and pay the full tuition amount (either in person or online).

#### **REFUND POLICY:**

The Hillside Arts Academy requires a **REFUND REQUEST FORM** for any and all refund requests. There are no refunds or credits for missed classes. In the event of prolonged absence due to illness or an emergency, the Director of the Arts Academy will consider the refund request.

#### **ABSENCE POLICY**

Since these classes are done in a group setting, there will be no make-up classes offered. Students must attend every class. In the event of illness or emergency, the student should contact the Academy. The instructor will be notified of the absence. Please note that missed dances may or may not be made-up. This just means that if a student misses a class where a dance is choreographed, they will then not be a part of that number unless it can be learned from someone else in the class or reviewed in a future class. Excessive absences may result in not being a part of the final showcase.

#### **CHECK-IN/CHECK OUT POLICY:**

Students must arrive on time to check-in. After fifteen minutes, class will be closed to those tardy. Students that show up earlier than five minutes for a lesson **must be accompanied by an adult** and must not distract other events taking place on campus. At the conclusion of class the student is free to leave. Note: the Hillside Arts Academy is not a daycare; if a student is not picked up on time repeatedly, a meeting with the parent(s) and student with the Academy Director will be required in order to continue in the program.

#### **ACADEMY DANCE CLASS REQUIREMENTS:**

Students are to arrive on time and dressed appropriately: hair pulled back, proper shoes and clothing. For example: leggings and shorts, leotards, dance pants, t-shirts, etc. NO tennis shoes, baggy clothing, jewelry or jeans. If you have questions about an article of clothing, please contact the Academy. If a student shows up and is not dressed appropriately, they will either be sent home or they may sit out the class and watch. Also, No gum chewing is allowed while in class, no food or drink is allowed on the dance floor (except water) and all personal items must be kept along the walls during class time. All cell-phones must remain in bags and off during class to avoid distraction. No parents or guests are allowed to sit through the classes unless cleared by the directorship of the Academy. We do this for safety and to avoid distraction. Parents or guardians are welcome to wait in a designated area during the class time.

#### **ACADEMY DANCE EXPECTATIONS:**

Everyone will be taught the same way and encouraged toward the same goal of learning and completing numbers to the best of their ability. There will be auditions for special dance solos and those that prepare best for them and audition well will get them. The goal of this class is training. Fellowship and fun will be a part of the class naturally, but please know that expectations will be held high for students to learn and perform well.